

**Alder Grange School**  
**Provider Access Policy**

Staff member responsible: Mr R Milnes

**Policy statement on provider access**

**Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

**Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a CEIAG (Careers Education, Information Advice and Guidance) programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

The Senior Leader responsible actively seeks local providers to give talks about the opportunities they offer, including technical education and apprenticeships.

A provider wishing to request access should contact Mr Russell Milnes, (Senior Leader responsible), Telephone: 01706 223171; Email: [rmilnes@aldergrange.lancs.sch.uk](mailto:rmilnes@aldergrange.lancs.sch.uk) .

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to speak to students and/or their parents.

|                 | Autumn Term                             | Spring Term  | Summer Term                  |
|-----------------|---|--------------|------------------------------|
| <b>Years 7</b>  |   |              | Careers Fair                 |
| <b>Years 8</b>  | Futures Pathways Event,<br>College Talk |              |                              |
| <b>Years 9</b>  |   |              | Careers Fair<br>College Talk |
| <b>Years 10</b> |   | College Talk | Careers Fair                 |
| <b>Year 11</b>  | Futures Pathways Event,<br>College Talk |              |                              |
| <b>Year 12</b>  | Futures Pathways Event                  |              | Work Experience              |
| <b>Year 13</b>  | Futures Pathways Event                  |              |                              |

It may be possible to arrange to speak to groups of students, for example in an assembly or a group talk. In addition, any outside speakers booked for specific groups and/or interests should deliver year group assemblies as part of their visit. Please speak to our Senior Leader responsible, Mr Russell Milnes.

### **Granting access**

Where possible, we will try to meet the requests of providers.

These allow providers to see students and their parents in an evening and mean that students can access a wide range of providers on one occasion.

Providers can request access via an assembly, or it is possible that we may offer them a place at one of our events depending on the age range being targeted.

Access to events will be subject to us being able to accommodate providers and will also depend on other factors, including the date of the request, in relation to the date of the event.

### **What providers can expect once granted access**

Once access has been granted, providers can expect to be able to promote the study/training programmes that their centre offers, as well as being able to provide clear details on entry requirements and application procedures.

The school policy on Safeguarding and Child Protection

<http://aldergrange.com/Safeguarding&Childprotection> sets out the school's approach to allowing providers into school, as visitors, to talk to our students.

### **Premises and facilities**

For events in school, Alder Grange School will make a suitable room available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator.

Alder Grange School is committed to ensuring that all our students are able to make informed decisions and that they have access to a wide range of IAG to help them to make these important decisions about their futures.

Date of approval by the Governing Body:

Date to be reviewed:

