

### TEACHING STAFF PPD CALENDAR 2017/2018

| TERM | WEEK 1                                     | WEEK 2                                                                                   | WEEK 3                                                                                                                 | WEEK 4                                                                                                                   | WEEK 5                                                                                      | WEEK 6                                                                                        | WEEK 7                                                                   | WEEK 8                                 | WEEK 9                                 |
|------|--------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------|----------------------------------------|
| 1    | In school Friday only                      | 06/09/2017<br>Department/<br>Team time                                                   | 13/09/2017<br>2.45–4.45<br>Whole staff INSET:<br>Jason Bangbala                                                        | 20/09/2017<br>Department/<br>Team<br>meetings                                                                            | 27/09/2019<br>Whole Staff<br>INSET: Labour<br>Market/<br>Apprenticeships                    | 04/10/2017<br>Department/Team<br>time: preparation<br>for Year 6 Activity<br>Day/Open Evening | 11/10/2017<br>Department/<br>Team Time:<br>Year 13 report<br>check/amend | 18/10/2017<br>Department/<br>Team time | 25/10/2017<br>Department/<br>Team time |
| 2    | 08/11/2017<br>Department/<br>Team time     | 15/11/2017<br>Department/<br>Team time:<br>preparation for<br>Sixth Form Open<br>Evening | 22/11/2017<br>Whole staff INSET:<br>Teaching and<br>Learning                                                           | 29/11/2017<br>Dept/ Team<br>time:<br>- 2.45: Yr 8<br>report check/<br>amend.<br>- 3.30-5.00:<br>Grade Coll 1             | 06/12/2017<br>Department/<br>Team meetings:<br>Grade Collection<br>follow-up (all<br>Years) | 13/12/2017<br>Early finish for all<br>staff                                                   | 20/12/2017<br>Department/<br>Team time                                   |                                        |                                        |
| 3    | 10/01/2018<br>Department/<br>Team time     | 17/01/2018<br>Department/<br>Team meetings                                               | 24/01/2018<br>Department/ Team<br>time: Year 12<br>report<br>check/amend.                                              | 31/01/2018<br>Department/<br>Team time                                                                                   | 07/02/2018<br>PPD Workshop<br>sessions                                                      |                                                                                               |                                                                          |                                        |                                        |
| 4    | 21/02/2018<br>Department/Team<br>meetings  | 28/02/2018<br>- 2.45 Dept/ Team<br>meetings:<br>- 3.30-5.00:<br>Grade Coll 2             | 07/03/2018<br>Department/ Team<br>time: Year 11<br>report check/<br>amend. Grade Coll<br>follow-up (all<br>Years)      | 14/03/2018<br>Department/<br>Team time                                                                                   | 21/03/2018<br>Department/<br>Team time                                                      |                                                                                               |                                                                          |                                        |                                        |
| 5    | 11/04/2018<br>Department/<br>Team time     | 18/04/2018<br>Department/<br>Team meetings                                               | 25/04/2018<br>PPD Workshop<br>sessions                                                                                 | 02/05/2018<br>Dept/ Team<br>time:<br>- 2.45: Yr 9<br>report check/<br>amend.<br>- 3.30-5.00:<br>Grade Coll 3a            | 09/05/2018<br>Department/<br>Team time:<br>Grade Coll<br>follow-up (Years<br>11/13 only)    | 16/05/2018<br>Department/Team<br>time                                                         | 23/05/2018<br>Department/<br>Team time                                   |                                        |                                        |
| 6    | 06/06/2018<br>Department/<br>Team meetings | 13/06/2018<br>Whole staff<br>INSET                                                       | 20/06/2018<br>Dept/Team time:<br>- 2.45 Yr 10 report<br>check/amend.<br>- 3.30-5.00 Grade<br>Coll 3b<br>(Y7,8,9,10,12) | 27/06/2018<br>Department/<br>Team time:<br>- Year 7 report<br>check/amend<br>- Grade Coll<br>follow-up<br>(Y7,8,9,10,12) | 04/07/2018<br>Department/<br>Team time                                                      | 11/07/2018<br>Department/ Team<br>time                                                        | 18/07/2018<br>Department/<br>Team time                                   |                                        |                                        |

INSET DAYS = 1<sup>st</sup> September 2017; 4<sup>th</sup> September 2017, 5<sup>th</sup> October 2017, 6<sup>th</sup> October 2017, 19<sup>th</sup> February 2018  
Grade Collection information is on the Assessment Calendar