

Pupil and Student Classroom, Teaching Space and Wider School Grounds Risk Assessment

Everyone's safety is our top priority. A detailed whole school risk assessment has been carried out in line with Lancashire County Council's 'General School's Risk Assessment'. A copy of the school's risk assessment can be found on the Alder Grange website in the COVID-19 updates section. In addition, the Department for Education's (DFE) guidance on 'What parents and carers need to know about schools, colleges and other education settings during the coronavirus outbreak' (1) has been consulted in the drafting of this risk assessment.

This risk assessment will be routinely evaluated and updated where necessary. Therefore, this should be viewed as **version 1**.

Risk: That a pupil/student will catch or maybe spread the virus to other members of the school community.

Ways of reducing this identified risk:

In classrooms

- Hand sanitizer will be used on entry to school and each base room. This will also be available upon leaving the site.
- Tables will be arranged for 2m distancing and this will then determine the seating capacity of a particular room.
- Where pupils are required to wait outside of classrooms, for example at the start of a lesson/session, due regard will be given to the Government's 2m distancing rule.
- Pupils are to enter rooms in single file and, where necessary, sit at their identified seat.
- Pupils must remain in their seat, asking their teacher for permission to move if needed: there must be no walking around the classroom.
- Pupils are to work individually: there will be no paired or group work taking place.
- Pupils are to bring their own equipment to school. Spare equipment will be provided as and when necessary.
- Pupils are to leave rooms in an orderly way, being dismissed by their teacher one at a time.
- Toilets and washrooms will be close-by to your base room and we will ensure that only one pupil/student uses these at any one time.
- Classrooms will be de-cluttered for easy cleaning and windows and doors opened for ventilation.
- All in-service classrooms will be deep cleaned at the end of the day in preparation for the next day.
- All in-service classrooms will have hand sanitizer, tissues and spray cleaner will be provided. Doors will be propped open at movement time to avoid touching handles.

On corridors

- Where movement between rooms is necessary, likely much later in the Lockdown relaxation process, pupils/students will follow the school's one-way system.
- The DFE's guidance titled 'Coronavirus, COVID-19 Implementing Protective Measures in Education and Childcare Settings (2)' states that '*Where settings can keep children and young people in those small groups 2 metres away from each other, they should do so. While in general groups should be kept apart, brief, transitory contact, such as passing in a corridor, is low risk*'. As such pupils/students, where possible, will adhere to this guidance.

In social spaces during break and lunchtimes

- The use of staggered break and lunchtimes be considered for implementation as an when needed in line with the DFE's guidance titled 'Coronavirus, COVID-19 Implementing Protective Measures in Education and Childcare Settings (2)'.

Conclusion

Whilst staff will endeavour to guide and support pupils/students in their adherence to the social distancing guidelines, the onus will be on the pupil/student to take responsibility for following our school guidelines, shown below regarding social distancing in order to keep themselves and other members of the school community safe.

Where we feeling that a pupil/student is purposely putting themselves and other members of the school community at risk then we will contact Parents/Carers to advise them of this and gain their support in addressing the concern that we have observed.

You will of course understand that this behaviour puts everyone at risk and therefore appropriate measures including school sanctions may be applied.

Our Expectations:

- Stay 2 metres apart at all times.
- Follow the agreed routes in around and out of rooms/school.
- Never share drinks.
- Never spit: anywhere!
- Wash your hands regularly, for at least 20 seconds and use hand sanitizer.
- Cover your mouth if you cough or sneeze: 'catch it-bin it-kill it'.
- Try to avoid putting your fingers in or near your mouth.

References

1. <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers>
2. <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>