

Subject-specific Risk Assessments				September 2020	
Curriculum area: Music					
Risk	Risk Group	Risk	Control Measures	Residual Risk Rating HIGH/MED/LOW	Are Existing Controls Adequate?
Transmission of Covid-19 when entering and leaving the music department	Staff and students.	Limiting spread of Infection.	<ul style="list-style-type: none"> <li>Pupils enter via the corridor to the Music room.</li> <li>Pupils have a specific seat according to the seating plan and remain in their seat for the lesson.</li> <li>Pupils are seated in facing the front of the room with keyboards on the tables behind them. They will then turn to face the back of the room if given a keyboard or computer task.</li> <li>Pupils are to sanitise their hands on entry to the classroom.</li> <li>Pupils are dismissed in a set order via the door leading to minimise crossing of paths.</li> <li>Pupils are to remain seated.</li> </ul>	Med	Yes
Transmission of Covid-19 when in music lessons	Staff and students.	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Rooms should be cleaned down when there are different bubbles.</li> </ul>	Med	
Transmission of Covid-19 when using musical keyboards	Staff and students.	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Pupils will have an allocated keyboard or instrument, which only they are allowed to use during the lesson.</li> <li>Keyboards will be powered on by a gloved member of staff at the start of the day to ensure their functionality if being used on that day.</li> <li>Keyboard will have a line down the middle to indicate a designated area; students should use and not move past out of their designated area on the keyboard.</li> <li>Keyboards and instruments will be wiped cleaned after use.</li> </ul>	Med	
Transmission of Covid-19 when singing, or playing wind or brass instruments.	Staff and students.	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>As per guidance, singing must only be completed by a maximum of 15 people (including adults) with all pupils being part of the same bubble.</li> <li>Pupils should all be facing the same direction.</li> <li>Pupils must maintain a social distancing of 2m.</li> <li>The leader, who is likely to be facing the performers, should be at least 3m from the front row.</li> <li>The room must be well ventilated, performing outside can happen.</li> <li>Pupils playing wind or brass instruments must use their own instrument.</li> <li>A student can use their own instrument for their lesson, but they must not share with another person unless it is cleaned.</li> </ul>	Med	

Transmission of Covid-19 when using electronic equipment such as amplifiers/leads, headphones etc.	<b>Staff and students.</b>	<b>Limiting spread of Infection.</b>	<ul style="list-style-type: none"> <li>• Amplifiers must be set up by a gloved member of staff prior to the session</li> <li>• Any cables or guitars used are to be used solely by one person.</li> <li>• When is used, it must be placed in a quarantine area where it must be unused by anyone else for at least 48 hours.</li> <li>• Cleaning with any kind of fluid or wipe is likely to damage the equipment in the long term so quarantine is the best option.</li> <li>• Headphones are to be wiped down after use, or quarantined for 48hrs depending on if a different bubble is to use the headphones within the 48 hrs.</li> </ul>	<b>Med</b>	
Transmission of Covid-19 using classroom percussion and ukuleles	<b>Staff and students.</b>	Limiting spread of Infection.	<ul style="list-style-type: none"> <li>• All equipment must be used solely by one person and then must be placed in a quarantine area if not being used for the rest of the school day.</li> <li>• All equipment must then be left unused for at least 48 hours before be able to be used by pupils from another bubble.</li> <li>• If the equipment is being used by another bubble prior to 48 hrs, it must be cleaned with the recommended cleaning equipment.</li> </ul>	<b>Med</b>	
Transmission of Covid-19 whilst using computer equipment	<b>Staff and students.</b>	Limiting spread of Infection.	<ul style="list-style-type: none"> <li>• Computers will be turned on by the teacher at the start of the day using gloves/hands sanitised after turning on.</li> <li>• Pupils will be allocated a PC, maintaining a distance where possible.</li> <li>• Once a PC has been used, the keyboard, headphones and mouse must be cleaned</li> </ul>	<b>Med</b>	
Transmission of Covid-19 in peripatetic lessons		Contracting and spreading of infection	<ul style="list-style-type: none"> <li>• Peripatetic staff members are made aware of all relevant parts of the risk assessment and have a virtual meeting/phone call/ risk assessment share with the service prior to commencing lessons.</li> <li>• Where possible, windows must be opened and closed for ventilation prior to the students arriving. The handles of the windows must be cleaned after opening and closing by the instrumental tutor.</li> <li>• In peripatetic instrumental lessons, the pupils must remain socially distanced from the peripatetic instrumental tutor at all times. Pupils will have an allocated seat to allow for social distancing.</li> <li>• Lessons must be completed on an individual basis.</li> <li>• All instruments used in the lessons which are supplied by school, must be cleaned using the recommended cleaning products prior to the lesson and between usage if a student is using an instrument in the room.</li> <li>• Peripatetic staff are given an allocated room (the back Music room), which meets distancing requirements for staff.</li> <li>• Where possible, students will bring their own guitars to lessons</li> </ul>	<b>Med</b>	

			<p>which they will bring with them, and take away at the end of lessons.</p> <ul style="list-style-type: none"> <li>• Pupils and staff will adhere to the guidelines for using equipment as listed above.</li> <li>• Peripatetic staff must remain in their allocated room for the duration of their teaching, with the exception of comfort breaks.</li> <li>• Peripatetic staff must not walk around the school to find pupils who do not attend lessons at their allocated time.</li> <li>• At least 5 minutes gap must be left between each lesson</li> <li>• Peripatetic staff are welcome to teach virtually in the evenings rather than attending the site should they wish to.</li> </ul>		
Transmission of Covid-19 when taking part in extra-curricular music activities		Contracting and spreading of infection	<ul style="list-style-type: none"> <li>• Extra-curricular music activities must only contain pupils from a single bubble.</li> <li>• All above guidance applies to the use of instruments and equipment.</li> <li>• Pupils must register their intention to attend via electronic means in order to meet maximum occupancy requirements for singing activities and extra-curricular activities and plan appropriate entrance and exit relating to the activity.</li> <li>• Extra-curricular activities must not compromise the ability to use the music room for curriculum music lessons.</li> </ul>	<b>Med</b>	

**Curriculum area: Drama**

<b>HAZARD/ AREA OF FOCUS</b>	<b>RISK GROUP</b>	<b>RISK</b>	<b>CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)</b>	<b>Residual Risk Rating HIGH/MED/LOW</b>	<b>Are Existing Controls Adequate?</b>
Room Entry	Staff and pupils	Contracting and spreading of infection	<p>Basic infection controls should be followed as recommended by the government.</p> <ul style="list-style-type: none"> <li>• Students sanitise hands upon entry to the drama studio/gym/classroom.</li> </ul>	Med	Yes
Start of lesson	Pupils	Limiting spread of Infection	<ul style="list-style-type: none"> <li>• Chairs should be set out in order for students to socially distance, facing the whiteboard/teacher (depending on the room). The gym or the studio will allow for greater spacing between chairs.</li> </ul>	Med	
Chair use	Staff and Pupils	Limiting Spread of Infection	<ul style="list-style-type: none"> <li>• Chairs already laid out in a front facing semi-circle at start of lesson. Chairs will be numbered. Students only sit on / touch and move this chair during the lesson.</li> <li>• For any group work students use only this chair for scenes.</li> </ul>	Med	
Group work	Pupils	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>• Students are put into working groups within their class at the beginning of the half term. They will work in only that group in drama lessons.</li> </ul>	Med	

Group work	Pupils	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Floor is marked with six designated areas. Students must remain in their designated area for group working.</li> </ul>	Med	
Use of stage cubes	Pupils	Limiting spread of infection	<ul style="list-style-type: none"> <li>No boxes or props to be used during the lesson.</li> </ul>	Med	
Use of lighting board	Pupils/Staff	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Students and staff sanitise hands before using the lighting desk.</li> </ul>	Med	
Use of scripts	Pupils/staff	Limiting spread of infection	<ul style="list-style-type: none"> <li>If a script is being used, it should be displayed on a whiteboard, if available, but if not available, teachers should print out a class set of script extracts per class and when in possession of the script, the student should be responsible for their own script extract and bring the script to the remaining lessons that the script is used. Teachers will need to make the students aware of how long they should remain in possession of the script.</li> </ul>	Med	
Use of water bottles	Pupils	Limiting spread of infection	<ul style="list-style-type: none"> <li>Students get their own water bottle out of bags at the beginning of lesson and place on window ledge rather than leaving in bags.</li> </ul>	Med	
Use of pens, pencils	Pupils	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Students use their own pens, however, if needed, pupils can use one from the pen box, then when finished with it, the pen must be sanitised before returning to the teacher.</li> </ul>	Med	

**Curriculum area: Technology**

HAZARD/ AREA OF FOCUS	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Residual Risk Rating HIGH/MED/LOW	Are Existing Controls Adequate?
Spread of COVID-19 virus via germs on surfaces	Pupils Staff		<ul style="list-style-type: none"> <li>Pupils and teachers are permitted to take books and other shared resources home that contribute to the pupil's education and development. Unnecessary sharing including the sharing of items that do not contribute to a pupil's education or development is not permitted;</li> <li>Shared resources are cleaned frequently and meticulously and before being shared and taken home or;</li> <li>Shared resources are rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) before being shared and taken home;</li> </ul>		

Curriculum area: Science					
HAZARD/ AREA OF FOCUS	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Residual Risk Rating HIGH/MED/LOW	Are Existing Controls Adequate?
Spread of COVID-19 virus via germs on surfaces	Pupils Staff	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Ordering of practical equipment; teachers MUST use the requisition sheet and avoid taking their own equipment out themselves. This extends to equipment found in the lab. This is so that the science technician is able to monitor when equipment goes out and that it is cleaned or quarantined sufficiently.</li> <li>Goggles will now be a bookable item, so that it can be ensured that they do not cross between year group bubbles. After use, goggles will be sterilized in accordance with guidance.</li> </ul>	Low	
Flammable hand sanitizer gel	Pupils	Burns as a result of flammable liquid on skin	<ul style="list-style-type: none"> <li>Use of Bunsens. Emphasise the same hazards/risks that you would normally do, however when instructing pupils to remove combustible items from their desks, pay particular attention to Gel (making sure it is away in bags but without trying to make too much of a 'thing' of it).</li> <li>Teachers need to hand out Bunsen burners only after ensuring that a pupil's desk is free of hand gel (and/or hand gel spills) as well as other combustibles before proceeding. Pupils should have applied hand sanitizer when they entered the lab. However, please double check they haven't more recently applied hand gel, before you give out a Bunsen to that particular pair of pupils.</li> </ul>		
Curriculum area: Computing					
HAZARD/ AREA OF FOCUS	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Residual Risk Rating HIGH/MED/LOW	Are Existing Controls Adequate?
Spread of COVID-19 virus via germs on surfaces	Pupils Staff	Contracting and spreading of infection	<ul style="list-style-type: none"> <li>Pupils applying hand sanitizer on their entry to the computer room is rigorously enforced</li> <li>Pupils are only permitted to touch their own keyboard/mouse</li> <li>Additional wiping down of surfaces is not conducted to prevent unintentional wider transfer of the virus.</li> </ul>	Low	

Curriculum area: Physical Education					
HAZARD/ AREA OF FOCUS	RISK GROUP	RISK	CONTROL MEASURES (Describe the existing workplace precautions and risk control systems in place)	Residual Risk Rating HIGH/MED/LOW	Are Existing Controls Adequate?
Teaching & Learning			<ul style="list-style-type: none"> <li>Pupils will be kept in consistent groups.</li> <li>All activities in Physical Education (PE) lessons and Physical Activity (PA) sessions will be non-contact and planned to ensure that distance is maximised between children.</li> <li>The PE curriculum will be revised and age related expectations agreed by all specialist teaching staff.</li> <li>Outdoor Physical Education and Physical Activity will be encouraged as much as possible.</li> <li>Any external coaches / supply staff and non-specialists will be checked in accordance with our H&amp;S whole school policy and employed to support our curricular and extra-curricular activities.</li> <li>Particular emphasis on KS4 GCSE and Sports Studies Groups. – Specific practical sessions delivered as appropriate.</li> <li>coned areas may also be used to support the distancing of pupils.</li> </ul>	Low	
Protective Measures and Hygiene			<ul style="list-style-type: none"> <li>Scrupulous attention will be paid to cleaning and hygiene.</li> <li>Clear signage reminding pupils to wash their hands will be displayed in all teaching areas and outdoor open spaces.</li> <li>Sufficient tissues and hand sanitisers will be made available to all staff in addition to bags / bins to contain any used tissues and wipes.</li> <li>Movement around the PE areas/building will be considered to limit risks.</li> </ul>		
Changing areas, clothing and footwear			<ul style="list-style-type: none"> <li>To avoid use of changing areas, pupils are encouraged to come to school in PE kit on the days they have PE.</li> <li>If changing facilities are used, social distancing will be maintained and the areas cleaned after every lesson using the school's regular cleaning products. Particular attention will be given to high touch areas.</li> <li>Social distance supervision where necessary.</li> <li>Hand sanitiser administered on entry to the department/lesson and at the end\leaving the building/lesson.</li> </ul>		
Equipment			<ul style="list-style-type: none"> <li>Equipment will be cleaned between groups of pupils using it and locked away when not in use. Appropriate cleaning products will</li> </ul>		

			<p>be used in line with the guidelines set out by the school.</p> <ul style="list-style-type: none"><li>• Multiple groups are not permitted to use PE and outdoor equipment simultaneously.</li><li>• The sharing of equipment during PE lessons is limited, for example we encourage pupils to use their own racquet or ball. If equipment is shared, pupils will wash their hands thoroughly before and after use. Strict hand hygiene will take place before and after every PE lesson.</li><li>• Whistles, drink bottles and bibs will not be shared.</li></ul>		
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